



[FOR OFFICE USE ONLY]

Permit #: _____

Application Received: _____

Permit Application Working in the Right-of-Way

Planning & Zoning
Department
100 Dayton St, 2nd Floor
Yellow Springs, OH 45387
(937) 767-1702

Applicant Information

Applicant Name:		Phone:		Email:	
Applicant Address:					
Insurance Company:		Policy #		Liability \$	
24 Emergency contact (Full name, telephone number)					

Project Information

Address(s)/Street(s): _____

On/Across ☐ Along/Adjacent ☐ Start Date: _____ Expected Completion Date: _____ COI Attached (Req.) ☐

Does the project involve any work on the water/sewer services? (Required): Yes ☐ No ☐ Site Plan Attached (Req.) ☐

Statement of work being completed: _____

Additional Comments: _____

If this permit is granted, I/we agree to the following conditions:

- 1) That traffic will be maintained at all times, unless permission is granted by the Village Manager to close the road.
- 2) That disturbance to road surfaces and shoulders will be kept at a minimum and that trenches will be backfilled with gravel and tamped, so that settlement of the material will be minimized. If settlement does occur, additional suitable material will be put into place and compacted.
- 3) That the road surface at the trench will be replaced with material of the type that was removed and that the new surface will conform with the grade of the undisturbed surface.
- 4) That lights, signs, barricades and, if necessary, flagmen and watchmen, will be placed on the job for the protection of traffic at all times, day and night, during the time this work is being done and that instructions, given by the Village Street Department, as to handling of traffic, will be fully complied with.
- 5) That I/we assume responsibility for protection of Village owned water and sanitary sewerage facilities within the street right-of-way, and shall fully compensate the Village for the repair or replacement of any such facilities damaged as a result of this work. Additionally, I/we shall contact OUPS at 1-800-362-2764 forty-eight (48) hours prior to starting work to ensure that all underground utilities are marked, and shall fully compensate any affected utility for any damage to their facilities.
- 6) Concrete drive construction shall not extend beyond the right-of-way or a minimum of five (5) feet from the edge of item 404 pavement.
- 7) That responsibility under this permit will remain in force until a release has been granted by the Village.
- 8) That I/we assume the responsibility for and will save the Village harmless from any and all claims for personal injuries and property damages, and shall defend any action that might be brought due to this work. To cover this responsibility, I/we have the following insurance which is now in force and will remain in force during the prosecution of this work.
- 9) Permit to do this work under the conditions stated in the above application is hereby granted subject to the applicant's acquisition of any and all other necessary authorizations including, but not limited to, other necessary village departments, county agencies, utility providers and other entities with interest in the scope of the project. Such authorization must be obtained separate and apart from this application.

You must obtain approval from the Planning and Economic Development Office at 937-767-1702 BEFORE BEGINNING WORK.

Print Name: _____

Signature: _____ Date: _____

FOR OFFICE USE ONLY			
Fee Total: _____	Payment Type: ☐ Check ☐ Cash ☐ Card		COI Received ☐
Paid ☐	Inspected by:		Date:
Conduit Size Required:		Type:	
Adequate sight distance: Yes ☐ No ☐		If no, see comments	
Comments:			
Permit to do this work under the conditions stated in the above application is hereby granted subject to the applicant's acquisition of any and all other necessary authorizations including, but not limited to, other necessary village departments, county agencies, utility providers and other entities with interest in the scope of the project. Such authorization must be obtained separate and apart from this application.			
Public Works Director			Date
Planning & Economic Development Director			Date
The application fee is fifty dollars (\$50.00) made payable to the Village of Yellow Springs. Return application to the Village Planning and Economic Development Office. You must obtain approval from the Planning and Economic Development Office at (937) 767-1702 BEFORE starting the project.			